



Certified Coastal Practitioner™ Recertification Process and Requirements

A Certified Coastal Practitioner™ must renew their certificate every 5 years for it to remain valid. The objective of renewal is to encourage certificate holders to remain active in and contribute to the coastal field, thereby ensuring that the certificate itself retains meaning and purpose. By October 1st of the 5th calendar year following the year in which the certificate was issued initially or recertified previously, the certificate holder should submit to the Coastal Zone Foundation the following evidence of activity and contribution together with a **\$100 non-fundable recertification fee**:

Base Requirements

- Successful completion of any additional certificate course modules offered since the holder's certificate was issued, and
- Proof of attendance at two or more coastal-related conferences, and
- Membership in one or more coastal-related organizations that continues through the recertification period.

Additional Requirements

- In addition to the base requirements, the certificate holder must provide evidence of meaningful activity in at least four areas from the following list:
 - Employment in a coastal related field.
 - Leadership roles in coastal-related organizations.
 - State or national-level awards or recognition for coastal-related accomplishments or contributions.
 - Meetings with elected officials (Federal, state or local) concerning coastal legislation or policy.
 - Meetings with agency representatives (Federal, state, or local) concerning coastal regulations or projects.
 - Proof of attendance at one or more policy-related coastal conferences.
 - Coastal-related conference presentations.
 - Coastal-related publications.
 - Coastal-related media interviews.
 - Successful completion of coastal-related courses, training, or continuing education other than additional certificate course modules.
 - Successful completion of a coastal-related higher education degree that was not held at the time the holder's certificate was issued. *This will fulfill three of the four additional recertification requirements.*

The Coastal Zone Foundation will review the submitted evidence and may request clarification or additional material. Final review will be accomplished no later than November 30th of the submittal year, and the certificate holder promptly notified of the outcome. If the outcome is negative, the certificate holder will be offered the opportunity to request reconsideration in a timely manner. If the holder chooses not to request reconsideration, or if the reconsideration is unsuccessful, they will be asked to return their existing certificate to the Coastal Zone Foundation.